SUPPLIER BOOKING APPLICATION FORM

CONFECgreen[13]
UK Buyers
UK & Ireland Suppliers

19th – 20th September 2013,
Venue to be Announced

Please print out, complete and fax by return to +44 (0) 208 547 9858
Thank you for applying for a delegate place at CONFECgreen[13]
We will contact you shortly regarding confirmation.

COMPANY DETAILS:

Company:
Address:

City/Postcode:
Country:
Company Tel:
Company Fax:
Email for accounting purposes:
Website:
Company Legal Name for Billing
(if different from above)
VAT Registration Number

Signature:
Name:

DELEGATE DETAILS:

Delegate 1:
Name:
Job Title:
Direct Email:
Direct Tel:
Business Mobile:

Delegate 2: If second delegate is from a different property or company please write the name of the sharing property or company here.

Also please EMAIL the full contact details for your second delegate at the same time as you submit this form. If the second delegate is from the same property or company please enter details below.

Name:
Job Title:
Direct Email:
Direct Tel:
Business Mobile:
Date:
Title:

DELEGATE FEES - Please tick one box as appropriate. Please Note: The early bird discount rates* will be applied only to the first 20 delegate places booked and confirmed by 07th June 2013. The first 20 delegates will receive confirmation of the Early Booking Discount along with the email confirming their place. Otherwise the standard rate will automatically be applied.

SINGLE DELEGATE: ☐ **£2,595 +VAT (£2,450*+VAT)**
TWO DELEGATES SHARING from the same property:** ☐ **£3,280 + VAT (£3100* + VAT)**

*Early booking discount rate
**The second delegate may be from either the same company or from a separate complimentary company, e.g. second hotel property or a venue or service company. Confirmation is subject to availability by category/ country.

The CONFEC Registration Fee includes:

- The Meeting Schedule – Minimum 15 Meetings for a single delegate. Minimum of 18 meetings for 2 delegates sharing a schedule.
- Business Speed Dating Session – Estimated additional 7-8 introductory meetings each delegate. No laptops or i-pads allowed in the speed dating sessions.
- CONFEC Directory - a full page black and white company profile and delegate photo.
- Accommodation at the host venue - for Thursday 19th September - single occupancy per delegate.
- All meals

Please note travel arrangements and transfers to and from the venue are not included.
Meeting Programme starts at 11.30am Thursday 19th September and ends after farewell networking lunch on Friday 20th September.

Advertise in the CONFEC Green 2013 Event Directory:

Prime Positions (£900) - inside front cover, inside back cover, facing 'Contents' page and facing 'Supplier Delegates' listing page.
Bookmark (£1,300) Full colour page advert facing your 'Company Profile' page (£500)

Terms & Conditions

1. Submission of this booking form establishes a formal contract between the named company and Questex McLean Events (the organisers) under the following terms and conditions. In submitting this form you confirm that you have the relevant authority, on behalf of the named company, to enter into this agreement.
2. 40% deposit payable upon receipt of invoice. Balance due by 22nd July 2013.
3. The delegate(s) will not be permitted to attend the event unless the total fee has been paid in accordance with the stated terms.
4. Registration fee includes: as specified above.
5. Travel insurance is not covered by CONFEC organisers.
6. Should the organiser cancel CONFEC, payments made in respect of registration will be refunded in full. The organiser shall not be liable for any consequential loss or damages incurred due to such cancellation.
7. **CANCELLATION**: Signature and/or electronic submission of this form commits you to a liability of 100% of the fee payable once the organiser sends you a confirmation letter.

Submission of this form commits you to the stated terms and conditions