



**2nd - 3rd May 2012,
Forest of Arden Marriott Hotel & Country Club, Meriden, Warwickshire**

Supplier Booking Form

Please print this form out, complete your details, then sign and FAX to: **0044 208 547 9858**

Company Details

Delegate Details

Company:	Delegate 1
Address:	Name:
	Job Title:
	Delegate 2
Postcode:	Name:
Telephone:	Job Title:
Fax:	Delegate 3
Email:	Name:
Website:	Job Title:
Product Category:	

Cost – Please indicate below how many delegates you wish to attend

£2,625 for 1 Delegate

£4,200 for 2 Delegates

Fee includes: Participation at the business meetings forum, a schedule of appointments with a minimum of 12 meetings for one delegate and 18 meetings for two or more delegates, programmed activities and meals, one night's accommodation 2nd May.

*SIBEC UK Prices NET OF VAT

SIBEC UK Event Directory Advertising Opportunities

£400 for a Standard Full Page (SIBEC UK)

£1000 for a Premium Page (SIBEC UK)

Optional Extras

I would like to receive further details: (Please check below)

Bring a personal guest - A nominal fee applies
Inclusive of airport transfers, 3 nights room share and evening meals.

Signature:

Date:

Name:

Tick this box to confirm your booking and acceptance of the stated terms and conditions .

For terms and conditions please see next page

SIBEC UK 2012: Terms and Conditions

- 1 Submission of this booking form (submitted on-line, by fax or post) establishes a formal contract between the named company and Mclean Events (the organisers) under the following terms and conditions. In submitting this form you confirm that you have the relevant authority, on behalf of the named company, to enter into this agreement.
2. A deposit of 40% of the total delegate(s) fee is payable on receipt of invoice. An invoice will be issued following confirmation.
3. The balance of the total delegate(s) fee is payable on or before 1st March 2012.
4. The delegate(s) will not be permitted to attend the event unless the total fee has been paid in accordance with the stated terms.
5. A confirmation email will be generated upon the organisers receiving this booking form. Please note, confirmation will be sent to the business email written at the top of this form. The organisers reserve the right to refuse or cancel a booking.
6. Payment of the full fee, as outlined above, will entitle the delegate(s) to participation at the business meetings forum and all programmed activities, a schedule of appointments with a minimum of 12 meetings for one delegate and 18 meetings for two or more delegates, a company listing and profile within the event directory and website (full details to follow), one night accommodation, airport transfers and meals unless otherwise stated
7. The organisers cannot guarantee confirmation of booking applications received after 4th April 2012. Booking applications received and accepted after 4th April 2012 will incur a late booking fee of £250 per delegate.
8. Total fees remain payable should the delegate(s) cancel a confirmed booking.
9. Should the event be cancelled by the organisers, payments made in respect of the event will be refunded in full. The organisers shall not be held responsible for any consequential loss incurred due to such cancellation.