



**The Ritz-Carlton Orlando, Grande Lakes, Florida
September 13-16, 2012**

Supplier Booking Form

Please complete your details **CLEARLY IN BLOCK CAPITALS**, then sign and FAX to: **877-750-4887**

Company:	Name of Delegate 1 Mr / Ms:
Address:	Job Title:
City:	E-mail:
State: Zip Code:	Cell:
Country:	E-mail for correspondence if different from above:
Phone:	Name of Delegate 2 Mr / Ms:
Fax:	Job Title:
Website:	E-mail:
Product Category e.g. Apparel, Software, Lockers, Fitness Equipment, Programming etc.:	Cell:

<input type="checkbox"/> \$8,150 for 1 Delegate 14 Meetings	<input type="checkbox"/> \$12,155 for 2 Delegates 18 Meetings	<input type="checkbox"/> \$15,100 for 3 Delegates 22 Meetings
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Fees include: 3 night accommodation, all meals, airport transfers, full event program of meeting schedules, conference program & social events. Flights are not included.

<p>Advertise in the SIBEC Event Directories – check box as appropriate</p> <input type="checkbox"/> \$795 Standard Page <input type="checkbox"/> \$1695 Premium Page
<p>Standard pages positioned throughout the directory. Premium pages include inside front and inside back pages. For details contact Michelle Moore Gamble at michelle@mcleaneventsinternational.com</p>

Terms & Conditions

Terms & Conditions

1. Submission of this booking form establishes a formal contract between the named company and McLean Events (the organizers) under the following terms and conditions. In submitting this form you confirm that you have the relevant authority, on behalf of the named company, to enter into this agreement.
2. **A deposit of 40% is payable upon receipt of confirmation** - invoice will follow.
3. **The balance of the total delegate(s) fee is payable two months prior to the event.**
4. Delegate(s) will not be permitted to attend the event unless the total fee has been paid in accordance with these terms.
5. Payment of the full fees, as outlined above, will entitle the delegate(s) to participation at the business meetings forum and all programmed activities, three nights accommodation, airport transfers and meals within the program unless otherwise stated.
6. Registration deadline is two months before the event. Booking applications received and accepted after that date will incur a late booking fee of \$500. There will also be a \$150 late admin fee for any changes made to delegate name and flight information within 30 days of event.
7. **Total fees remain payable should the delegate(s) cancel a confirmed booking.**
8. The organizers reserve the right to refuse or cancel a booking.
9. Should the event be cancelled by the organizers, payments made in respect of the event will be refunded in full. The organizers shall not be held responsible for any consequential loss incurred due to such cancellation.

Signature:	Date:
Name:	Title:
<p>Submission of this form confirms your acceptance of the above terms & conditions</p>	