



SIBEC
Leisure, Health & Fitness

SIBEC UK 10

12th – 13th May 2010
Forest of Arden Marriott
Birmingham, UK

SIBEC EUROPE 10

3rd – 6th November 2010
Grande Santa Eulalia Hotel & Spa
Albufeira, Portugal

Supplier Booking Form

Please print this form out, complete your details, then sign and FAX to: **0208 547 9858**

Company Details

Delegate Details

Company:	SIBEC UK Delegate 1 Name:
Address:	Job Title:
	SIBEC UK Delegate 2 Name:
	Job Title:
Postcode:	SIBEC EUROPE – Delegate 1 Name:
Telephone:	Job Title:
Fax:	SIBEC EUROPE – Delegate 2 Name:
Email:	Job Title:
Website:	SIBEC EUROPE – Delegate 3 Name:
Product Category:	Job Title:

Cost – Please indicate below how many delegates you wish to attend

SIBEC UK (prices in GBP)	SIBEC EUROPE (prices in Euros)
<input type="checkbox"/> £2500 for 1 Delegate	<input type="checkbox"/> €5,375 for 1 Delegate
<input type="checkbox"/> £4000 for 2 Delegates	<input type="checkbox"/> €9,375 for 2 Delegates
<input type="checkbox"/> *SIBEC UK Prices NET OF VAT	<input type="checkbox"/> €12,375 for 3 Delegates

Fee includes: Participation at the business meetings forum, a schedule of appointments with a minimum of 12 meetings for one delegate and 18 meetings for two or more delegates, programmed activities and meals, one night accommodation applicable to SIBEC UK & 3 nights accommodation and airport transfers, applicable for SIBEC Europe. NB Flights are not included

SIBEC Event Directories Advertising Opportunities

<input type="checkbox"/> £350 for a Standard Full Page (SIBEC UK)	<input type="checkbox"/> €445 for a Standard Full Page (SIBEC EUROPE)
<input type="checkbox"/> £1000 for a Premium Page (SIBEC UK)	<input type="checkbox"/> €1,250 for a Premium Page (SIBEC EUROPE)

Optional Extras

I would like to receive further details: (Please tick below)

	SIBEC UK	SIBEC EUROPE
Extra nights	<input type="checkbox"/>	<input type="checkbox"/>
Bring a guest	<input type="checkbox"/>	<input type="checkbox"/>

Signature:	Date:
Name:	

Tick this box to confirm your booking and acceptance of the stated terms and conditions . For terms and conditions please see next page

SIBEC UK 2010: Terms and Conditions

1. Submission of this booking form (submitted on-line, by fax or post) establishes a formal contract between the named company and Mclean Events (the organisers) under the following terms and conditions. In submitting this form you confirm that you have the relevant authority, on behalf of the named company, to enter into this agreement.
2. A deposit of 40% of the total delegate(s) fee is payable within 30 days of submission of this booking form. An invoice will be issued following confirmation.
3. The balance of the total delegate(s) fee is payable on or before 31st March 2010.
4. The delegate(s) will not be permitted to attend the event unless the total fee has been paid in accordance with the stated terms.
5. A confirmation email will be generated upon the organisers receiving this booking form. Please note, confirmation will be sent to the business email written at the top of this form. The organisers reserve the right to refuse or cancel a booking.
6. Payment of the full fee, as outlined above, will entitle the delegate(s) to participation at the business meetings forum and all programmed activities, a schedule of appointments with a minimum of 12 meetings for one delegate and 18 meetings for two or more delegates, a company listing and profile within the event directory and website (full details to follow), one night accommodation, airport transfers and meals unless otherwise stated
7. The organisers cannot guarantee confirmation of booking applications received after 16th April 2010. Booking applications received and accepted after 16th April 2010 will incur a late booking fee of £250 per delegate.
8. Total fees remain payable should the delegate(s) cancel a confirmed booking.
9. Should the event be cancelled by the organisers, payments made in respect of the event will be refunded in full. The organisers shall not be held responsible for any consequential loss incurred due to such cancellation.

SIBEC EUROPE 2010: Terms and Conditions

1. Submission of this booking form (submitted on-line, by fax or post) establishes a formal contract between the named company and Mclean Events (the organisers) under the following terms and conditions. In submitting this form you confirm that you have the relevant authority, on behalf of the named company, to enter into this agreement.
2. A deposit of 40% of the total delegate(s) fee is payable within 30 days of submission of this booking form. An invoice will be issued following confirmation.
3. The balance of the total delegate(s) fee is payable on or before 1st September 2010. It should be noted that the meeting schedule will not be sent until all fees due have been paid in full. For any bookings confirmed after 23rd August 2010, full payment is due within 7 days from confirmation.
4. The delegate(s) will not be permitted to attend the event unless the total fee has been paid in accordance with the stated terms.
5. A confirmation email will be generated upon the organisers receiving this booking form. Please note, confirmation will be sent to the business email written at the top of this form. The organisers reserve the right to refuse or cancel a booking.
6. Payment of the full fee, as outlined above, will entitle the delegate(s) to participation at the business meetings forum and all programmed activities, a schedule of appointments with a minimum of 12 meetings for one delegate and 18 meetings for two or more delegates, a company listing and profile within the event directory and website, three nights accommodation, airport transfers and meals within the programme unless otherwise stated. For the avoidance of doubt accommodation is provided for the 3rd, 4th and 5th November 2010 and these days are not interchangeable with pre or post event nights. There will be no allowance or rebate for late arrivals or early departures.
7. Supplier delegates agree to select their meetings by the requested time.
8. The organisers cannot guarantee confirmation of booking applications received after 1st September 2010. Booking applications received and accepted after 1st September 2010 will incur a late booking fee of 10% of stated charge. There is also a €75 late admin fee for any changes made to delegate names, flight information or hotel room bookings within 30 days of the event.
9. Total fees remain payable should the delegate(s) cancel a confirmed booking on or after 1st September 2010. Cancellation prior to this date and following confirmation 40% of the total delegate fee will still be payable or non refundable should it have been paid.
10. Should the event be cancelled by the organisers, payments made in respect of the event will be refunded in full. The organisers shall not be held responsible for any consequential loss incurred due to such cancellation.
11. Please note that private parties or room drops are not permitted at SIBEC EUROPE.