



HOTEC¹⁰

Middle East

BUYER RESERVATION FORM

HOTEC Middle East, 7-10th May 2010

Company Name:			
Address:		Delegate Name:	
City:		Job Title:	
State:		Email Address:	
Post Code:		Mobile Phone:	
Country:		Second Delegate Name:	
Telephone:		Job Title:	
Fax:		Email Address:	
Website:		Mobile Phone:	

BRIEF COMPANY PROFILE			
1. In which area of specification are you involved?			
FF&E:		Operating Supplies:	
2. Size of your hotel group:			
Number of hotels:		Number of rooms:	
3. Hotels owned versus managed:			
Hotels owned:		Hotels managed:	
4. Number of new hotels/projects in the next 3 yrs:			
New openings:		New projects:	
5. How would you describe your purchasing authority:			
Authorise		Specify	
		Recommend	
		None	

PLEASE CHECK ALL CATEGORIES OF INTEREST	
<input type="checkbox"/>	Access Control Systems
<input type="checkbox"/>	Audio Visual Equipment/In Room Entertainment
<input type="checkbox"/>	Bathroom Accessories/Furniture
<input type="checkbox"/>	Beds/Mattresses
<input type="checkbox"/>	Carpets/Flooring/Rugs
<input type="checkbox"/>	Catering Equipment
<input type="checkbox"/>	Chinaware/Porcelain
<input type="checkbox"/>	Cleaning/Sanitation Solutions
<input type="checkbox"/>	Coffee/Beverage Equipment
<input type="checkbox"/>	Decorative Objects/Art
<input type="checkbox"/>	Dishwashing Equipment
<input type="checkbox"/>	Energy Efficiency
<input type="checkbox"/>	Fabrics/Textiles
<input type="checkbox"/>	Fitness Equipment
<input type="checkbox"/>	Furniture – Indoor or Outdoor
<input type="checkbox"/>	Internet/Connectivity/ Telecommunications
<input type="checkbox"/>	In Room Safes
<input type="checkbox"/>	Laundry Systems & Equipment
<input type="checkbox"/>	Lighting
<input type="checkbox"/>	Minibar Systems
<input type="checkbox"/>	Food Service Equipment
<input type="checkbox"/>	Flatware (Cutlery)
<input type="checkbox"/>	Glassware
<input type="checkbox"/>	Guestroom Amenities
<input type="checkbox"/>	Housekeeping Equipment/Accessories
<input type="checkbox"/>	Kitchenware
<input type="checkbox"/>	Linen – Bedding/Towels/Bathrobes
<input type="checkbox"/>	Logistics
<input type="checkbox"/>	Revenue Management
<input type="checkbox"/>	Spa Consultancy/Design Equipment
<input type="checkbox"/>	Tableware
<input type="checkbox"/>	Other

TERMS & CONDITIONS FOR YOUR PARTICIPATION	
<p>1. Participation at HOTEC Middle East 2010 is inclusive of three nights' accommodation, airport transfers, meals and functions according to the programme, a dedicated meeting point and a schedule of meetings with suppliers.</p> <p>2. If a second delegate attends from a different department and conducts a separate schedule of meetings, participation costs as above will be covered at the organisers' discretion. If a second delegate attends from the same department and shares the meetings schedule, a participation fee of €750 will be payable.</p> <p>3. Travel insurance must be organised by the delegate, as it is not covered by HOTEC Middle East organisers.</p> <p>4. Visa requirements and vaccinations (where applicable) must be organised by the delegate.</p> <p>5. Should the organiser cancel HOTEC Middle East, any payment made will be refunded in full. The organiser shall not be liable for any consequential damages incurred due to such cancellation.</p> <p>6. CANCELLATION: A cancellation fee of €500 will apply to delegates who cancel their participation after 28th February 2010, unless a senior replacement delegate can be organised.</p>	

Signature:		Date:	
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Submission of a signed booking form confirms your attendance to HOTEC Middle East 2010 and commits you to the stated terms and conditions.

PLEASE COMPLETE AND RETURN BY FAX TO: +44 1273 376977

