



SUPPLIER BOOKING APPLICATION FORM

4 - 7 February 2010, Rome Marriott Park Hotel, Rome

Please print out, complete and fax by return to **+44 (0) 208 547 9858**

Thank you for applying for a delegate place at **CONFEC red¹⁰**

We will contact you shortly regarding confirmation

COMPANY DETAILS:

Company: _____

Address: _____

City/Postcode: _____

Country: _____

Company Tel: _____

Company Fax: _____

Company Email: _____

Website: _____

Signature: _____

Name: _____

DELEGATE DETAILS:

Delegate 1: _____

Name: _____

Job Title: _____

Direct Email: _____

Direct Tel: _____

Business Mobile: _____

Delegate 2: (Optional & subject to approval)

Name: _____

Job Title: _____

Direct Email: _____

Direct Tel: _____

Business Mobile: _____

Date: _____

Title: _____

The CONFEC Registration Fee includes:

- The Meetings Schedule - Minimum 15 meetings for a single delegate. Minimum of 18 meetings for 2 delegates sharing a schedule.
- Business Speed Dating Session - Estimated additional 7- 8 introductory meetings each delegate.
- CONFEC Directory - a full page company profile in the CONFEC directory plus delegate photo gallery.
- Accommodation at the host venue - for the 3 nights of the forum, double room / single occupancy per delegate.
- Food and Beverage - all programmed drinks receptions, breakfasts, coffee breaks, lunches and dinners.
- Afternoon networking Activity Programme
- Airport transfers

ONE DELEGATE: €4650 **TWO DELEGATES: €6750**

CONFEC red Directory - Advertising Booking

Should you wish to add an additional visual focus on your product during and after the forum, please tick as appropriate. Kindly call in advance to check availability of Prime Position and Bookmark options.

- Prime Positions (€1250) - inside front cover, inside back cover, facing 'Contents' page and facing 'Supplier Delegates' listing page.
 Bookmark (€1750) Full colour page advert facing your 'Company Profile' page (€530)

Terms & Conditions

1. Payment Terms: An invoice for 50% of the Fees will be issued on confirmation for payment within 4 weeks. Balance due 4 December 2009. Bookings made after 4 November will be invoiced 100% due 4 December 2009.
2. Travel insurance must be organised by delegates as it is not covered by CONFEC organisers
3. Visa requirements and vaccinations (where applicable) must be organised by the delegate
4. Should the organiser cancel CONFEC, payments made to the organisers in respect of each event will be refunded in full. The organiser shall not be liable for any consequential damages incurred due to such cancellation.
5. CANCELLATION POLICY: Signature of this form commits you to 100% of the fees in the event of your application being confirmed by us.